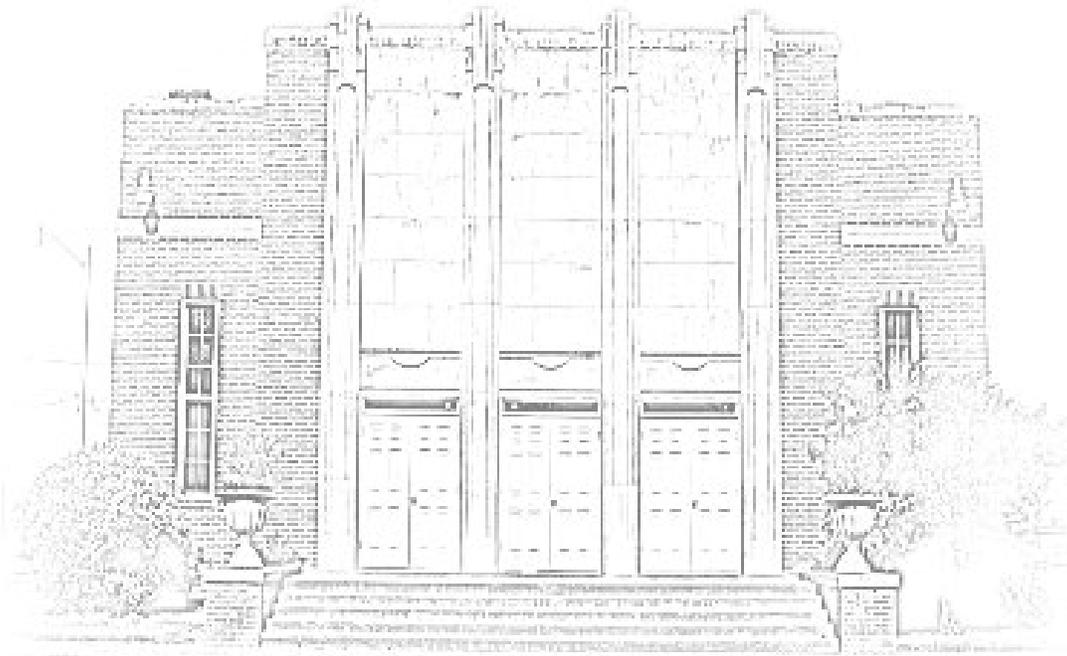


DEER CREEK SCHOOL



ELEMENTARY STUDENT HANDBOOK 2022-2023

TABLE OF CONTENTS

School Calendar	3
Philosophy and Code of Ethics	4
Admission Policy	4
Homeschool Admission Policy	5
School Courtesies	5
School Hours- Arrival and Dismissal	6
Absences from School and Classes	7
Early Dismissals	7
Make-up Work	7
Closure of School Due to Weather Conditions	7
Changes in Address or Phone Number	7
Electronic Devices	
Cell Phones	8
Electronic Media Policy	8
Social Media Policy	8
Internet Use Policy	9
Student Owned Devices	9
Board Policies on:	
Student Photo/ Video usage	10
Visitors	10
Parent/Teacher Conferences	10
Safety Drills	11
Dispensing of Medications	11
Tobacco & Nicotine	11
Cheating and Stealing	11
Facility Use	11
Fighting	11
Grading System	
Grading Scale	12
Student Classification	12
Promotion	12
Summer School	12
Honor Roll	12
Term Reports and Progress Reports	12
Testing Programs	13
Accommodations and Modifications	13
Student Appearance and Conduct	
Consequence of Misbehavior	13
Dress Code	13
Student Conduct at School Sponsored Events	13
Legal and Financial Information	
Tuition Payment Policy	14
Delinquent Accounts	14
Fundraising	15
Family Volunteer Policy	15
Child Custody	15
Sexual Harassment Policy	15
Participation Policy	15
Public Notice of Asbestos	15
OCR Statement	15
Signature Page	16

**DEER CREEK SCHOOL CALENDAR
2022-2023**

July 27	Senior sports banners
July 29	Pictures - Cheer/Football/Softball/Programs
Aug 1, 2, & 3	DCS Little Cheer Camp
August 3, 4	Teacher in Service
August 4	Meet the Creek 6:30 p.m.
August 5	Student Orientation 8:00 -11:30
August 8	First Full Day of School
August 11	DCS Jr. High Jamboree Location TBA
August 12	Varsity Football Jamboree Location TBA
September 5	Labor Day – NO SCHOOL
September 8	School Day Pictures
October 7	Homecoming- DCS vs. Lee, Ark.
October 7	End of 1 st nine weeks (45 days)
October 10	Fall Break
October 12	Report Cards
October 13	Senior Portraits/School Day Retakes/ Senior End Sheet
November 21-25	Thanksgiving Holidays
December 14-16	Mid-Term Exams for 7-12; dismissed at 10:30
December 14-16	Full days for K3-6; exams for grades 4-6
December 16	End of 2 nd nine weeks (44 days)
December 19-January 2	Christmas Holidays
January 3	Return to school – 2 nd semester begins
January 4	Report Cards
January 16	Martin L. King Day- NO SCHOOL
February 20	President’s Day- NO SCHOOL
February 24	Beauty Review
February 27	Who’s Who pictures in Greenwood
March 9	End of 3 rd nine weeks (47 days) Full Day
March 10, 13-17	Spring Break
March 22	Report Cards
March 24	Jr./Sr. Banquet at 7:00
April 7-10	Easter Holidays
May 11	May Day
May 12	HS Awards Day/Senior Class Day at 8:30 a.m.
May 12, 15, 16	Exams for grades 4-6
May 14	Baccalaureate 8:30 a.m.
May 18	Kindergarten Graduation – 8:30 a.m.
May 18	Elementary Awards Day at 10:30 a.m. Dismiss at 11:30
May 18	Last day for elementary
May 19	Graduation – 7:00 pm
May 22,23,24	Final Exams for grades 7-12; dismissed at 10:30
May 24	End of 4 th nine weeks (45 days)

PHILOSOPHY OF DEER CREEK SCHOOL

The Deer Creek Educational Institute, which operates the Deer Creek School, seeks to establish a philosophy of education that will best meet the needs of the communities it serves. It is the desire of the school to develop each student to the fullest of his abilities and thereby provide each student with the resources for leading a useful, productive, and rewarding life as a member of society.

Believing that academic priority is the school's primary responsibility, Deer Creek School aims to employ the best qualified staff it can secure and to maintain high standards of academic achievement.

Recognizing the relationship between mental, physical, and emotional well-being, Deer Creek School strives to provide curricular and extra-curricular opportunities to develop each individual to his maximum potential.

In order to achieve these goals, Deer Creek School relies upon the effective cooperation between students, faculty, administration, parents, church, and the community as a whole.

CODE OF ETHICS

D – Devotion to Duty	C – Cooperation	S – Sportsmanship above victory
E – Eagerness to learn	R – Responsibility	C – Courage
E – Empathy	E – Energy	H – Have Pride in school and self
R – Respect for all	E – Excellence	O – Obedience to teachers & supervisors
	K – Knowledge	O – Orderly in appearance and work
		L – Loyalty

ADMISSION POLICY

Deer Creek School is operated by Deer Creek Educational Institute, Inc.

- A. Parents of the applicant must file an application in the Administrator's Office.
- B. A record of the applicant's grades from the previous school year is to be filed in the Administrator's office.
- C. The applicant should have achievement test scores that are in the thirtieth percentile or above. Deer Creek School believes that if a student is to progress satisfactorily at this institution, such achievement test scores should have been attained.
- D. The results of the applicant's most recent achievement test scores and mental abilities test scores (preferably two of each) are to be received by either the Headmaster or Guidance Counselor.
- E. Both academic and character references for the applicant must be submitted.
- F. The applicant must be interviewed by the Headmaster or Guidance Counselor. (More than one interview may be required.)
- G. Applicants are either approved or approved on probation. If approved on probation, any serious infraction of school policy could lead to expulsion from Deer Creek School.
- H. Deer Creek Educational Institute, Inc. admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs
- I. A student expelled from any public, private or parochial school will not be considered for admission to Deer Creek School.
- J. All student seeking to transfer from any school, public, private, or home school may, be required to take a test to determine the grade or class to which the pupil shall be assigned at the time of pupil transfer. The administrative head of the school shall administer the test or testing as deemed necessary for transfer to Deer Creek School. Students will be given at least 5 days notice prior to administration of the test. No transfer of a pupil shall be effective until the test has been given and the pupil is assigned according to the grade and class of which the test shows the pupil is best suited for.

HOMESCHOOL ADMISSION POLICY

In order to enroll at Deer Creek School after having been homeschooled, the following items:

- 1) a copy of the signed certificate of enrollment form with the local school attendance officer
- 2) a portfolio of student work in all subject areas
- 3) a copy of student grades
- 4) the name and address of the curriculum or online program student was enrolled in

*Student may be subject to testing to determine appropriate grade level upon reenrollment.

It may be determined after evaluating student work and testing results that student may not be academically skilled in the grade level deemed by homeschool records. The student may be required to repeat a grade or course for credit.

SCHOOL COURTESIES

AUDITORIUM

- Enter the auditorium without talking and remain silent during the entire time spent there
- Give attention to the speaker or entertainer who is on the platform.
- Do not disturb the ones around you by making comments.
- Applaud in a cultured and refined manner when you enjoy something.

CLASSROOM

- When you need to talk, keep your voice in a conversational tone.
- Cooperate with the teacher and other students in class activities.
- Maintain the habit of expecting to work.

LIBRARY

- Recognize the books as your friends; develop an appreciation of them and love for them; handle them with care. Be considerate of others in the library.
- The library is a place of study and reading, not talking.

CORRIDOR

- Make a habit of walking on the right side; be considerate of classes that are being conducted.
- DO NOT RUN IN THE HALLS.
- When you need to talk, keep your voice in a conversational tone.

YOUR DECISION

You, your home, your school, your church and your community are all strong forces in your life; but you, yourself, must chose the direction and extent of your growth. As students, you must accept full responsibility for your decisions and actions. No one can think, study, and learn for you. Difficulties and disappointments cannot "lick" you if you increase your power of self-control and self-direction.

Learn to face your problems realistically. Seek counsel from the experience of understanding adults. Your teachers want to help you, but no teacher can help you unless you are willing to ask for and accept help. Learn to study. Efficient study habits will enable you to accomplish more in less time. Above all, do every task thoroughly and to the best of your ability. Believe in yourself, but remember always that there is no substitute for honest effort. **THE DECISION IS YOURS.**

PARENTAL PARTICIPATION POLICY

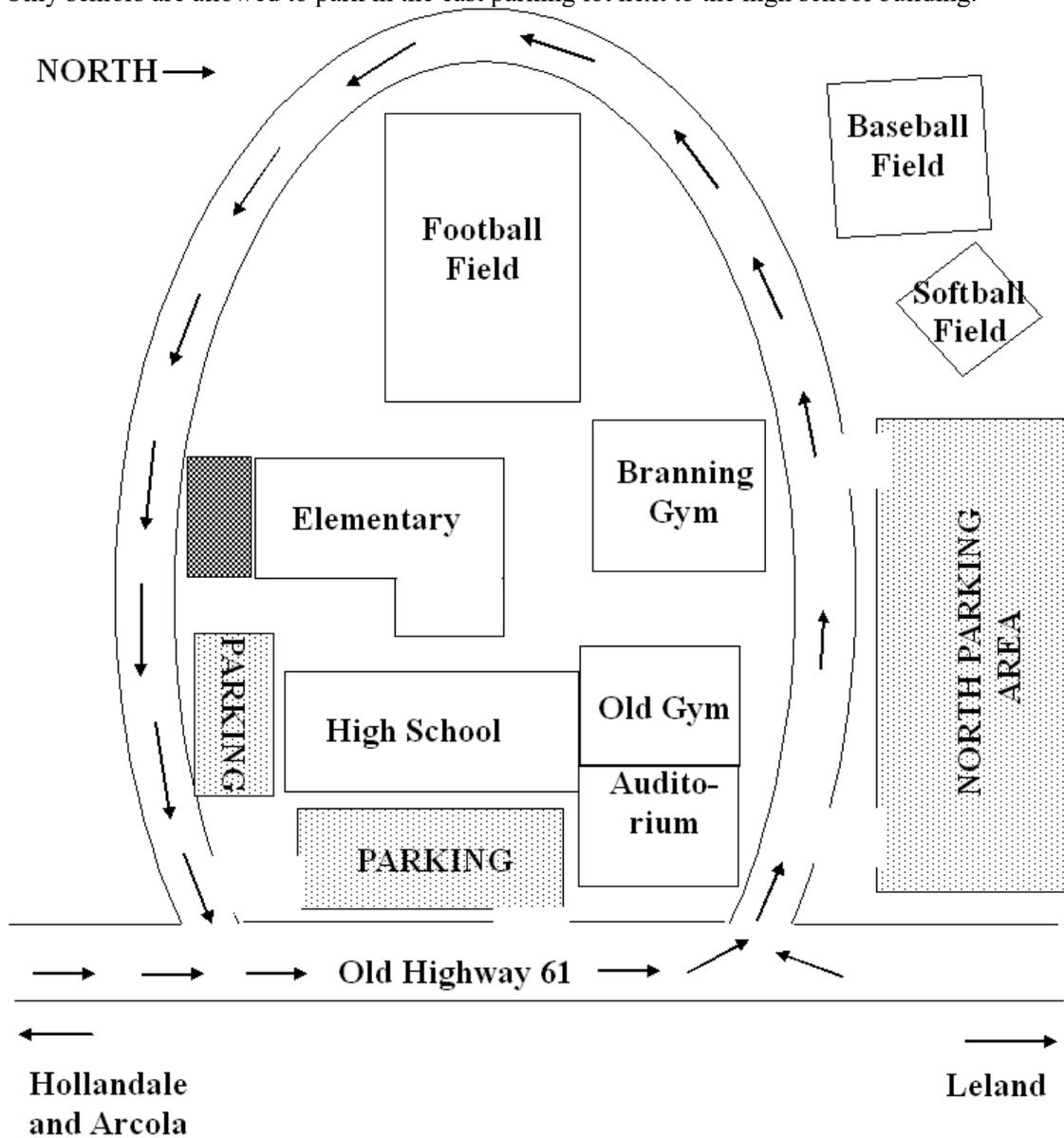
Your child's education is a combination of many elements including academics, athletics, and parental involvement. Parental participation is a vital link in the success of our students' success. All direct correlation exists between successful students and involved parents. **Parents are expected to be a part of school activities as follows:** Each class needs parental leaders to organize work assignments including concession stand duties, class parties, field trips, and other social events. All parents are encouraged to find a place to be part of our children's educational success.

SCHOOL HOURS- ARRIVAL AND DISMISSAL

Students should not arrive at school prior to 7:30 A.M. Supervision by duty teachers does not begin until this time. Supervision is not provided for students who remain on campus after 3:15 P.M. and who are not involved in a supervised school-sanctioned activity. After-school care is provided for those who need to stay after 3:15 p.m. No student is allowed in the building without special permission and supervision after 3:15 p.m. each day

CAMPUS MAP

For safety purposes, the drive around the campus is designated as ‘one-way’ for traffic from 7:00 a.m. until 8:15 a.m. and from 2:30 p.m. until 3:30 p.m. Traffic should enter on the north end (drive closest to the parking lot across from the gym) and circle around the football field to drop off elementary students underneath the awning. Junior high and Senior high students are to be dropped off at the north gate between the gymnasium and the old gym. All traffic should exit back onto the highway near the front entrance of the school. Students bringing automobiles to school should park in the north parking lot, as designated on the map. Only seniors are allowed to park in the east parking lot next to the high school building.



ABSENCES FROM SCHOOL AND CLASSES

A parent must notify the office if a student will be absent from school.

School begins at 8:00 a.m. and students should be in the classroom by 7:58. Children should be picked up by 2:50.

Students should not arrive at school prior to 7:30 a.m. Supervision by duty teachers does not begin until this time. Supervision is not provide for students who remain on campus after 3:15 p.m. and who are not involved in a supervised school-sanctioned activity. After-school care is provided for those who need to stay after 3:15 each day.

TARDIES:

A parent should notify the office if a student will be tardy due to a doctor or dentist appointment. They must bring a slip from the doctor or dentist's office upon returnin to school. After three tardies, parents will be notified.

EARLY DISMISSALS FROM SCHOOL

A student who wishes to be dismissed during the school day must bring a note from his/her parent/guardian stating the reason and time for dismissal. This request must be given to his/her teacher at the beginning of the school day. Parents are to come to the office to sign their child out. Students will not be dismissed from the classroom. Students will not be allowed to call home during the day except in case of illness.

MAKE-UP WORK

1. Make-up work is the student's responsibility.
2. Students must make up any work they miss while they are absent. The student/parent should contact the school for assignments and make arrangements for someone to pick up assignments and books. Assignments should be turned in and test should be made up upon returning to school.
3. If a test was assigned several days in advance and the student misses the day before the test, the student will be expected to take the test as scheduled.
4. If a student checks in late and misses a class, he/she must see the teacher that day to turn in assignments, get new assignments, and take any test missed.
5. If a student checks out of school or leaves for a sporting event, he/she must turn in assignments for the classes he/she will miss and get assignments for the next day.
6. When a student is absent for more than one day, one day for each day absent will be allowed to make up work.

CLOSURE OF SCHOOL DUE TO WEATHER CONDITIONS

To prevent any misunderstanding concerning school closures due to weather, the following steps will be taken to provide the official information:

1. School will be closed because of inclement weather only when there is a danger to the safety of the students in traveling to and/or from school.
2. The decision as to whether school will be opened or closed will be made as early as possible – hopefully before 6:00 am.
3. Parents will be notified through SMART SEND. We must have correct cell phone numbers on file in the office for all parents to receive the text messages when the information is sent out.
4. Do not call the headmaster or secretary at home for this information.

CHANGES IN ADDRESS AND/OR PHONE NUMBER/ EMAIL ADDRESS

If at any time during the year a change of address or telephone number is made, please report it to the office. Updated emails, telephone numbers and addresses are vital for effective communication between school and parents.

CELL PHONES/ ELECTRONIC DEVICES

At Deer Creek School we understand the need for cell phones because of the convenience and the safety they provide your child. Therefore, cell phones may be brought to school with the following guidelines:

1. The use of cellular phones or any electronic signaling device by students is prohibited from the time of arrival on campus until 2:50 p.m.
2. Under no circumstance (unless instructed by a DCS staff member) is photographing or audio/ video recording allowed anywhere on the school premises; violators will face disciplinary actions, including but not limited to the loss of cell phones privileges or other disciplinary consequences as deemed appropriate. In Mississippi, the law makes it a felony to invade the privacy of another person by photographing or video recording without that person's consent.
3. Phones, laptops, and/or any electronic devices will only be used at instructional time and ONLY under the supervision of a teacher.
4. If a device is observed or heard by school staff, it will be confiscated, and the student will be referred for insubordination, and the following disciplinary action will occur:
 - a. First Offense: Device will be turned into the headmaster and can be picked up at 2:50 p.m. that same day. The Headmaster will determine the appropriate punishment.
 - b. Second Offense and all subsequent offenses will result in a \$25.00 fine.
5. Deer Creek School reserves the right to take away phones or other electronic devices at any time for inappropriate use.
6. Deer Creek School is not responsible for lost, damaged, or stolen electronic devices or telephones.

The use of cell phones in restrooms, locker rooms, and weight rooms is not allowed. Cell phone communications of a threatening, illegal, or sexual nature will be referred to local law enforcement authorities.

DEER CREEK SCHOOL ELECTRONIC MEDIA POLICY

Staff members may use electronic communications with students when done professionally and appropriately. This would include school related business or any communication that would be acceptable in the presence of a student's parents or the school administration.

Any communication between a staff member and student that may be viewed as derogatory, sexual, or lewd in content, threatening or harassing, discriminatory, or suggestive in nature is inappropriate. It is the staff member's responsibility to ensure that such relationships continue along with appropriate boundaries. All students must adhere to the policies of decency as well. Any student who engages in inappropriate communication with faculty or other students will be subject to suspension or expulsion.

It is mandated by the Deer Creek Board of Directors that all its employees keep relationships with students on a strictly professional basis. Staff members who engage in inappropriate communications with students will be subject to reprimand or termination at the discretion of the Administration or Board of Directors. The Board of Directors reserves the right to make modifications or additions to this policy at any time and has discretionary authority to interpret terms and provisions.

SOCIAL MEDIA POLICY

The purpose of social media is to encourage safe, positive, and engaging social contacts with people locally and throughout the world. Any messages or posting that runs contrary to this purpose (whether intentionally or not) will be subject to disciplinary scrutiny, even if such a case has not been specifically outlined in our school handbook.

We at Deer Creek School, want to be fair to students, school employees, and parents, but we simply can not turn our heads when individuals flagrantly post embarrassing and detrimental statements on the internet for the world to see. Employees, students, and parents must understand that material posted on Facebook, Instagram, Twitter, Snapchat, or similar public online sources may be viewed by virtually anyone, including parents, school administrators, teachers, college officials, potential employers, and people with harmful intentions.

Parents or students who post pictures or comments that cast Deer Creek School, its teachers or its students in a negative, scandalous way will be subject to disciplinary action and/or removal from school.

STUDENT INTERNET USE POLICY

The Internet is a worldwide network that consists of thousands of smaller networks. When connected to the Internet, you are part of this global network. It is an enormous resource of information. With access to a global network also comes the availability of material that may not be considered to be of educational value in the content of the school setting. However, we believe that the advantages of providing access to valuable information and interactions available on this worldwide network far outweigh the possible disadvantages of users procuring material that is not consistent with our mission.

Access to the internet is a privilege, not a right. Each user has the responsibility to behave in an ethical, moral, and legal manner. Users must not access, upload, download, or distribute pornographic, obscene, sexually explicit material, or other areas that may be offensive to any student, teacher, or parent because of sexual, racial, ethnic, or minority disparagement, the avocation of violence, or illicit/illegal content.

Violating any of the above guidelines and/or procedures can result in:

- Restricted network access.
- Loss of user account or access for a period of time as determined by the headmaster based on the nature of the offense.
- Disciplinary or legal action, including but not limited to, suspension, expulsion, or dismissal from school in accordance with appropriate state and federal law. Deer Creek School will report all violations of legal requirements to the appropriate authorities.

GUIDELINES FOR PERSONAL USE OF STUDENT-OWNED DEVICES

Deer Creek School will provide students access to a wireless network and the option of bringing in a personal laptop to enhance their education. The purpose of these guidelines are to assure that students recognize the limitations that the school imposes on their use of personal laptops. In addition to these guidelines, the use of any computer in school, including laptop computers requires students to abide by the following guidelines.

ACCEPTABLE USE OF COMPUTER NETWORK/COMPUTERS AND RESOURCES

1. Use of laptops and iPads will be at teacher discretion.
2. Students must obtain teacher permission before using a personal laptop during classroom instruction. Students using laptops will be allowed access to the Internet and note taking or word processing at the teacher's discretion.
3. Student use of a personal laptop must support the instructional activities currently occurring in each classroom and lab.
4. Students must turn off and put away a personal laptop when requested by a teacher.
5. Students may use their personal laptop in adult supervised areas only, such as the classroom when a teacher present. The laptop should be used for educational purposes during these times; playing games or other non-instructional activities is prohibited.
6. Failure to comply with these guidelines may result in confiscation of the laptop for the remainder of the day and/or loss of laptop use privileges for the year.
7. If a student's laptop is believed to have been involved in any activity that is not acceptable (as outlined in the Acceptable Use Policy), school personnel have the right to check the laptop for such activity and follow with disciplinary action.

Deer Creek School accepts no responsibility for personal property brought to the school by students. Students who choose to bring a laptop or iPad to school assume total responsibility for the device. Any devices that are stolen or damaged are the responsibility of the student and their parents or guardians. It is recommended that, when not in use, the laptop be in the student's locked locker.

BULLYING OR HARASSING BEHAVIOR IS PROHIBITED

1. "Bullying or harassing behavior" is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic, that takes place on school property, at any school-sponsored function, or on a school bus, and that:

- a) Places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or
- b) Creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits. For purposes of this section, "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that is it bullying or harassing behavior.

2. No student or school employee shall be subjected to bullying or harassing behavior by school employees or students.

3. No person shall engage in any act of reprisal or retaliation against a victim, witness or a person with reliable information about an act of bullying or harassing behavior.

4. A school employee who has witnessed or has reliable information that a student or school employee has been subject to any act of bullying or harassing behavior shall report the incident to the appropriate school official.

5. A student or volunteer who has reliable information that a student or school employee has been subject to any act of bullying or harassing behavior should report the incident to the appropriate school official.

6. Conduct described in subsection (1) of this section is considered bullying if that conduct interferes with a student's education or substantially disrupts the operation of a school.

STUDENT PHOTO/VIDEO USAGE

Deer Creek School will, on occasion, use photos or video of students for promotional use. This can include, but not be limited to:

- DCS website
- School Brochures
- DCS Yearbook
- Facebook, Twitter, Instagram, and other social media outlets
- Advertising extracurricular activities such as sports or band

Please be aware that the spirit of DCS promotional use of student photos/video is celebrating our students and our school. Video is used for student projects, chapels, teacher professional development (in school), and promotions. All media generated from or about the school will be closely monitored.

If a parent or guardian is concerned about their child's photo usage, please be sure to complete Parental/Guardian Photo Usage Consent Form.

VISITORS

Visitors are welcomed at DCS. The school doors are always open to parents/guardians and others interested in the school. ALL visitors are required to come by the Headmaster's office upon entering the building and are not to go directly to any classroom. The office will assist with any requests.

PARENT-TEACHER CONFERENCES

Conferences with teachers may be arranged by calling the secretary for an appointment.

SAFETY DRILLS

Students will practice safety drills throughout the school year in order to be prepared for emergency situations. The office will notify students in case of a hazardous materials emergency, fire, or tornado warning. In case of emergency, the following steps will be taken:

Hazardous materials /Fire: indicated by one continuous ringing of the bell. Students are to follow teachers to the designated area.

Tornado: indicated by short continuous rings of the bell. Students are to follow teachers to designated areas in the hall and will sit facing the wall and with heads covered.

DISPENSING OF MEDICATIONS

A physician's letter with directions will be necessary for Deer Creek School to dispense medicine.

Students who take daily medication of any kind must provide a copy of the prescription for the student's record. A picture of the medication bottle with the child's name, name of medication, strength and dosage will suffice.

TOBACCO & NICOTINE POLICY

It is the policy of the school that students will not smoke, chew, or have tobacco and/or nicotine products in their possession during school hours while on school property. Students in violation of this policy will be subject to disciplinary action to protect the best interests of all students and the school. The school buildings are tobacco and nicotine free.

SUBSTANCE ABUSE STATEMENT

The Board of Directors is committed to providing a zero-tolerance environment for our students.

CHEATING AND STEALING

CHEATING AND STEALING are expressly forbidden at Deer Creek School. Students who are guilty of cheating will receive a **ZERO** in that class for that test or assignment. Incidents of stealing will be handled by the Headmaster. If cheating or stealing persists, the student may be expelled from school.

FACILITY USE POLICY

In order to use Deer Creek School facilities after regular school hours or on the weekend, you must have permission from a DCS coach for each individual occasion. Students under the 10th grade must be accompanied by an adult. In order to use the gym, you must be a current student, alumni or invited guest. Invited guests must be accompanied by a student who received permission to use the facility.

Students given permission by a coach must ensure that no one remains inside the building when they leave, and all facilities are locked.

The person obtaining permission from the coach is responsible for any damages that may occur.

The use of the school facilities is a privilege and can be revoked at any time by the school administration

FIGHTING

If students are involved in a fight, they will attend morning detention for one week with Mrs. Loper from 7:00 a.m. to 7:50 a.m. A second offense will result in school suspension.

GRADING SYSTEM

The 7 Point Scale(Elementary)

A =	94 - 100
B =	85 - 93
C =	76 - 84
D =	70 - 75
F =	69 - and below

Student Classification

If a student in grades 1-3 fails reading or math during the second semester, he/she will fail for the year, regardless of the first semester average. If a student in grades 1 or 2 makes below a 70 in reading or math, he/she will not be promoted. If a student in grades 3-6 makes below a 70 in reading, mathematics, or English, he/she will not be promoted. If a student in grades 4-6 fails a minor subject, he/she must attend extended school for three weeks at extra cost before being promoted to the next grade.

PROMOTION

No student will be promoted to the next grade level whose absences exceed twenty days during the school year. The administration and school board may waive this standard if it is determined that the absences resulted from unusual circumstances or extended illness.

The Accrediting Commission does not recommend double promotion or skipping of grades in the elementary school.

SUMMER SCHOOL REGULATIONS

Only review or remedial work will be offered in the summer. Classes will only be offered at the school under the supervision of the headmaster or a certified elementary teacher. Duration of class time will be left to the discretion of the administration after evaluation of academic needs. Any new work will be offered for enrichment purposes only and will not be used for promotion to a higher grade.

HONOR ROLL

Scholar's List: A student must have a 95 average or above in all subjects each semester and yearly overall.

Headmaster's List: A student must have a 95 yearly average with no grades below a 90 for each semester.

Honor Roll: A student must have a 90 yearly average with no grades below an 85 for each semester.

PROGRESS REPORTS: Student's progress may be followed by viewing grades, assignments, and conduct reports through Gradelink(www.gradelink.com). Students will be issued a sign on code.

If you need assistance, please contact the office 662-827-5165. Progress reports will be sent upon written request by parents/guardians who do not have access to a computer with internet.

TERM REPORTS: Report cards will be sent home four (4) times a school year. These reports do not specify credit for a particular term but do indicate the quality of work being done. Parents/Guardians should anticipate these reports since they are indicative of what final accomplishments at the end of the year are likely to be.

For the 2020-2021 school session, term reports will be sent home on the following dates:

- 1st term: October 12, 2022
- 2nd term: January 4, 2023
- 3rd term: March 22, 2023
- 4th term: May 24, 2023

TESTING PROGRAMS

K5- Scholastic Readiness Test

1st grade- Stanford 10/Otis Lennon

2nd grade- Stanford 10

3rd grade- Stanford 10/Otis Lennon

4th grade- Stanford 10

5th grade- Stanford 10/Otis Lennon

6th grade- Standford 10

ACCOMMODATIONS/ MODIFICATIONS POLICY

Our staff of responsible and caring educators is prepared to provide accommodations or modifications for students. Students who have current tests on file administered by a physician or licensed psychologist or psychometrist, may be eligible for reasonable classroom accommodations or modifications as determined by the administration. Parental consent must be given, and the student's report card and cumulative record must reflect the areas in which the modifications are made. Any tutoring outside the classroom will be at the expense of the parent.

Due to the lack of specialized programs, the school is unable to serve students with severe learning or behavioral difficulties that require more extreme accommodations or modifications. Deer Creek School reserves the right to monitor and assess both current and incoming students before accommodations or modifications are made. Attendance, class participation, and work habits are areas that will be evaluated.

STUDENT APPEARANCE AND CONDUCT

CONSEQUENCES OF MISBEHAVIOR

If a student is not responsive to the rules and discipline of a teacher the following will occur.

1. Students will be sent to elementary principal – Margaret Loper for 1 week of morning detention. Morning detention is from 7:00 a.m. to 7:50 a.m.
2. If they are sent to morning detention more than two times, they will have in school suspension. They will be able to do work and take test with a grade no higher than an 80.
3. Fighting is an automatic morning detention for one week.

DRESS CODE

The way a student dresses reflects his/her pride in Deer Creek School and in themselves. Keep in mind that certain types of clothing are appropriate for certain places and occasions. Extremes in dress and hairstyles have no place in school.

Hair must be above the ear and collar. Bangs shall be above the eyebrow. **NO** corn rows, braids or plaits, extended or **extreme** hairstyles for boys; girls should also avoid **extreme** hairstyles and hair accessories. Be sure to exercise your good judgment along these lines. We are aware of the current styles and trends. Within the current styles, we expect our students to choose styles that are appropriate for school. If your child is not in compliance with dress code, you will be called to bring them appropriate clothing or pickup the student.

Grades K3-3rd

Tennis shoes must be worn on P. E. days and should be worn every day if possible. Absolutely no flip flops, slides, or dress shoes should be worn. These shoes are dangerous on the playground!

There should be no holes in clothing and shirt tails must be tucked in.

Girls may wear pants, slacks, shorts or jeans that are hemmed.

No Nike shorts or cut-offs are allowed. Shorts must be no shorter than the student's fingertips.

No halter tops or thin strap shirts are allowed. The straps on all shirts must be three fingers wide.

If girls wear leggings of any form, their shirt must come down to mid-thigh. **NO REGULAR T-SHIRTS CAN BE WORN WITH LEGGINGS AT ALL!**

Dresses should be of appropriate length. If dresses are worn- please wear shorts under the dress.

Girls may wear sandals with straps around the heel.

Boys may wear short pants such as Bermuda shorts or walking shorts that are mid-thigh length. No short nike shorts or cut offs.

Jerseys will be permitted for boys.

Boys wear socks with their shoes.

Grades 4th -6th

Students may wear any type of shoes that are comfortable and school appropriate. Remember tennis shoes must be available on P E days.

Students may wear pants, slacks, jeans, or shorts that are hemmed and are of appropriate length which would be mid-thigh length (at least as long as the student's fingertips).

Wind pants, nylon pants, sweat pants, athletic shorts, cut-offs or slick shorts will not be allowed.

Students may not wear any type of sign, logo, symbol, or organization nor advertise alcoholic beverages or cigarettes. This also includes any shirt which may be deemed offensive.

No headbands, sunglasses, or hats are to be worn.

There should be no holes in clothing and shirt tails must be tucked in.

No halter tops or spaghetti strap tops are allowed. The straps on all shirts must be three fingers wide.

Writing on the rear end of pants is not allowed.

Boys may not wear earrings or extreme hair styles.

Boys must wear socks.

STUDENT CONDUCT AT SCHOOL SPONSORED EVENTS

Students are expected to follow the same code of conduct that applies during the regular school day when attending school sponsored events. Students in grades K3-6th grade should be supervised by an adult. Dress code and conduct will be monitored. If a student is found to be in violation of these rules, disciplinary actions will result.

LEGAL AND FINANCIAL INFORMATION

TUITION PAYMENT POLICY

Tuition Payment Options:

Due in the office for 12-month plan by May 25, 2022 or for 10 month plan July 25, 2022.

Semester payments due on August 1, 2022 and January 1, 2023.

Payment in full at time of registration.

All progress reports, final grades, transcripts, and diploma will be withheld while tuition is in arrears.

Students will not be allowed to take examinations while tuition is in arrears.

RETURNED CHECKS OR DENIED BANK DRAFTS

Any payment (tuition/fees or other) that is returned to the school or denied by the bank will result in a service charge of \$30.00 or the amount of any fees charged to the school for the refusal of the payment, whichever is greater. Checks returned or bank drafts may be resubmitted without notifying the drawer. Should any family have two payments returned unpaid or denied by their bank, the school may opt to no longer accept personal checks or bank drafts for any reason from that family for the remainder of the school year. Following such a determination, the affected parents/guardians must use cash, money orders, or cashier's checks to pay all accounts.

DELINQUENT ACCOUNTS

If two consecutive monthly educational contract payments are missed or returned, Deer Creek School may prevent the affected child from attending school until such time as the entire balance due for that student is paid in full. Deer Creek School reserves the right to withhold report cards, completed transcripts, school records, and/or diplomas for any child whose educational contract is in default.

The school reserves the right to prohibit the right of the child to participate in any school activities or camps in which all tuition/fees have not been paid.

FUNDRAISING

All activities designed to raise money for the school or school sponsored groups must be approved by the Head of School and the Board of Directors. All money must be turned in to the office for a receipt.

FAMILY VOLUNTEER POLICY

Each family is asked to provide a minimum of 10 family service hours. The family service hours will include activities for Booster Club and PTA. The service hour calendar will begin August 1, 2022 and ends on May 30, 2023. Any work done in June and July will count towards the next year. Families who do not earn the the required hours will be assessed \$10 per hour for each hour not reported.

Students in grades 9-12 may volunteer to help parents with family responsibility. They may NOT, however, record family hours and their personal volunteer hours for the same duty. Students must designate whether they are working for the family or for themselves.

The obvious volunteer opportunities are concession stand and gate workers for ballgames as well as Harvest festival activities. Emails will be sent to all patron for sign up opportunities. Other projects and scheduled workdays will be posted as needed.

You will not receive service hours for donations that produce tax-deductible donation letters and service hours cannot be given for events that are not school sanctioned or for private purchases at fundraisers.

CHILD CUSTODY

To ensure the safety of our students, the custodial parent or guardian must provide the school with a copy of the appropriate documents regarding a child's custody. This is to prevent a child from being released to a non-custodial parent or guardian. Deer Creek School will work to ensure that no student will be released to anyone other than a custodial parent or guardian unless the school has been notified in writing by the custodial parent or guardian.

SEXUAL HARASSMENT POLICY

In accordance with Title VII of the Civil Rights Acts of 1964, Section 703, no employee, parent or students in the (school) shall be subject to sexual harassment. It is the intent of (school) to maintain an environment free from sexual harassment of any kind. Therefore, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature amounting to or constituting harassment are prohibited. Complaints of violation of this policy may be made to the Headmaster, or other persons designated by the Headmaster, without fear of reprisal. All complaints will be investigated thoroughly and promptly. Should complaints prove to be legitimate, the offending employee, parent or student will be subject to disciplinary action, including involuntary termination.

The policy is no way limits or precludes any employee, parent or student from pursuing any relief afforded by state or federal law.

PARTICIPATION POLICY

Enrollment and participation in activities at Deer Creek School will be determined based on gender assigned at birth. This is applicable to students, staff, and faculty.

All students attending Deer Creek School must be current with tuition, book fees, cafeteria fees, bus fees, and daycare charges and other charges incurred while attending school to be eligible to participate in any extracurricular activities. This includes clubs, sports, and cheerleading.

PUBLIC NOTICE OF ASBESTOS

The Deer Creek School wishes to inform the faculty, students, parents and the general public as to the status of its asbestos management program. The school has on file with the Mississippi Department of Education an approved asbestos management plan. Asbestos containing building materials remain in school facilities and do not present a health risk to our students or the public.

Anyone wishing to review the school's asbestos management plans may do so at the Headmaster's office.

OCR STATEMENT

Deer Creek School complies with all applicable laws regarding affirmative action and equal opportunity in all its activities and programs and does not discriminate against anyone protected by law because of age, color, disability, national origin, race, religion, sex, handicap, or status as a veteran or disabled veteran.

Required Signature Page

Your signature on this page acknowledges that you have read the 2022-2023 Deer Creek School handbook and accept responsibility regarding all rules in the document.

Also, by signing, you agree to the statements below:

- 1) Deer Creek School may disclose directory information such as student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance.
- 2) Deer Creek School may use pictures and works of its students on its website and/or in advertising.

3) **Notice of Risk for COVID 19:**

We have taken enhanced health and safety measures for those who come to our campus- students, employees, and visitors. While on campus you must follow all posted instructions. An inherent risk of exposure to COVID-19 exists in any public space where people are present. COVID-19 is a contagious disease. If infected, you may exhibit no symptoms or mild symptoms, or become severely ill or die. According to the Center for Disease Control and Prevention, senior citizens and persons with underlying health conditions are especially vulnerable.

By visiting our campus, you voluntarily assume all risks related to the possible exposure to COVID-19.

Student name & grade:

Parent name:

Student signature
Required for grades 3-12:

Parent signature:
